

**GLOBAL MINDS FUND**  
**Call 2023**  
**Short Training Programmes**  
**Financial guidelines**

**1. General guidelines**

Costs that can be covered by this fund are restricted by Global Minds [VLIR-UOS guidelines](#) and general Ghent University rules.

The call document contains an overview of the specific budget conditions.

**2. Eligible project expenses**

The table below provides an overview of eligible budget categories as well as examples of project expenses that are allowed.

There are no restrictions in terms of the nationality of incoming international experts/lecturers, other than that they should have demonstrable expertise in relation to the proposed STP.

The indicative maximum for accommodation costs is 150 EUR/night.

Please note that the purchase of alcoholic beverages, tobacco and derivative products is not allowed.

Budget Category	Eligibility	Examples
Investment costs	Allowed in exceptional cases with motivation	
Operational costs	Allowed	<ul style="list-style-type: none"> <li>• Costs for international travel of international lecturer (incoming)</li> <li>• Accommodation for international lecturer (in Belgium)</li> <li>• Local travel costs (train, tram, bus,...)</li> <li>• Lecture fee for international lecturer</li> <li>• Per diem for international lecturer</li> <li>• Costs associated with development of course/training material</li> <li>• Venue hire for training location</li> </ul>
Personnel costs	Allowed	<ul style="list-style-type: none"> <li>• To cover a portion of the time of UGent staff that are involved in the design and implementation of the STP</li> <li>• No maximum, but the proposal should adequately motivate the need for personnel costs</li> </ul>
Scholarship costs	Not allowed	/

### **3. International travel: incoming lecturers/experts**

Incoming lecturers/experts can receive an international per diem, which is **100 EUR per overnight stay**.

The international per diem is a daily compensation to cover living expenses when staying in Belgium.

The maximum amount of per diems that can be granted is **21 nights**.