

Faculty academic calendar 2022-2023

1. Faculty Board

		<u>Deadline for submitting agenda items</u>
Wednesday October 12 th 2022*	14h00	Tuesday October 4 th 2022
Wednesday November 16 th 2022	14h00	Tuesday November 8 th 2022
Wednesday December 14 th 2022	14h00	Tuesday December 6 th 2022
Wednesday January 18 th 2023	14h00	Tuesday January 10 th 2023
Wednesday February 15 th 2023	14h00	Tuesday February 7 nd 2023
Wednesday March 22 nd 2023	14h00	Tuesday March 14 th 2023
Wednesday April 26 th 2023	14h00	Tuesday April 18 th 2023
Wednesday May 24 th 2023	14h00	Tuesday May 15 th 2023
Wednesday June 21 st 2023	14h00	Tuesday June 13 th 2023
Wednesday August 23 rd 2023	14h00	Tuesday August 15 th 2023
Wednesday September 13 th 2023	14h00	Tuesday September 5 th 2023

*After the Faculty Board of October 12th there will be a reception to welcome all new professorial staff

2. Study Programme Committee

Deadlines for all Study Programme Committees

17 – 21 October 2022	Prepare the programme changes
14 – 18 November 2022	Approve the programme changes and transitional measures
23 – 27 January 2023	Appoint professors
6 – 10 March 2023	Discussion of the programme feedback, master dissertation and alumni survey, general comments on the course feedback
2 – 5 May 2023	Approve the course specifications + evaluation of the goals described in the monitor
3 – 7 July 2023	Quality improvement plan

3. Educational Quality Control Unit

Wednesday September 7 th 2022	13h30
Wednesday November 30 th 2022	13h30
Wednesday February 22 nd 2023	13h30
Wednesday May 17 th 2023	13h30

4. Registration examination results

The deadlines to register the examination results:

<u>Day</u>	<u>Hour</u>	<u>Examination period</u>
Friday February 10 th 2023	12h00	First semester examination period
Friday June 30 th 2023	17h00	Second semester examination period
Friday September 8 th 2023	17h00	Resit examination period

5. Deliberation

The Examination Boards deliberate either in person or electronically (Education and Examination Code 2022-2023, article 62 §1). The chair and secretary always check the deliberation lists for any material errors or anomalies, and they shall make these available to the members of the Examination Board in electronic format at the latest the day before the dates mentioned below. The Examination Board per deliberation set and the Examination Board per study programme may be convened by a simple request from a member or an ombudsperson (Education and Examination Code 2022-2023, article 62 §3). This request can be done via telephone or email, direct to the chair.

In case of deliberations in person, these shall be organised on the dates mentioned below. The chair will communicate to all members and send an invitation via email, mentioning the date and hour.

All members of the Examination Boards are therefore requested to be available on the following dates, in case a deliberation in person is requested.

<u>Day</u>	<u>Hour</u>	<u>Examination period</u>
Thursday February 16 th 2023 *	8 – 10h	First semester examination period
Thursday July 6 th 2023	8h – 10h	Second semester examination period
Thursday September 14 th 2023	8h – 10h	Resit examination period

*only for students who have taken all exams in their programme and can graduate

Deliberation in person, convened at the request of a member of the Examination Board or at the request of the ombudsperson.

Deliberation about passing the following study programmes:

- Linking courses and preparatory programmes

Deliberation about passing the following study programmes and determining the grade of merit:

- Bachelor: economics, business economics, business engineering, business administration, public administration and management
- Master: economics, business economics, business engineering, business administration, public administration and management
- Master in complementary studies: economics, business economics
- Subsequent Master: banking and finance, marketing analysis

6. Announcement examination results

The results will be announced for all students individually with a transcript of records via Oasis.

The results will be announced for students who can graduate in one of the following study programmes:

- Bachelor
- Master
- Postgraduate studies
- Linking course
- Preparatory programme

The degree ceremonies for students obtaining a master's degree or postgraduate certificate, will be organised after the resit examination period (see '7 degree ceremony').

<u>Day</u>	<u>Hour</u>	<u>Examination period</u>
Friday February 10 th 2023*	13h30	First semester examination period
Thursday February 16 th 2023	13h30	First semester examination period
Thursday July 6 th 2023	13h30	Second semester examination period
Thursday September 14 th 2023	13h30	Resit examination period

*Announcement of the results provided individually with a transcript of records via Oasis, for all students except those who can graduate

7. Degree ceremony

The degree ceremony is organised for all students who graduated in a master's programme in academic year 2020-2021, whether they graduated in the first semester examination period, the second semester examination period or the resit examination period.

The degree ceremonies will be organised on September 30th 2023 and October 1st 2023..

Note:

- The official graduation date for master students who passed the study programme in the first examination period is February 16th 2022
- The official graduation date for master students who passed the study programme in the second examination period is July 6th 2022
- The official graduation date for master students who passed the study programme in the resit examination period is September 14th 2022

8. Examination periods

First semester examination period

Monday January 9th 2023 – Saturday February 4th 2023

Second semester examination period

Monday May 30th 2023 – Saturday July 8th 2023

(including deliberations and feedback, exams will be organised until July 1st, feedback will be organised on July 6th, 7th and 8th)

Resit examination period

Monday August 21st 2023 – Saturday September 16th 2023

(including deliberations and feedback, exams will be organised until September 9th, feedback will be organised on September 14th 15th and 16th)

9. Feedback

The lecturer in question will communicate the moment of feedback (date and hour) via Ufora.

First semester examination period

February 13th 2023 until February 25th 2023

Second semester examination period

July 6th 2023 until July 8th 2023

Resit examination period

September 14th 2023 until September 16th 2023

Feedback for all examination periods from September 18th 2023 until September 23rd 2023

10. Master's dissertation

Interim reporting and feedback

- Master public administration and management, economics, business administration, business economics, complementary studies economics, complementary studies business economics: Friday March 24th 2023
- Master business engineering first year: Friday May 12th 2023
- Personal learning path of one and a half year
 - Students who will submit in 2022-2023: in agreement with the promotor (before October 26th 2022)
 - Students who will submit in 2023-2024: Wednesday October 25th 2023

First semester examination period

Before Monday January 9th 2023 at 16h00, applicable to students who can graduate at the end of the first semester (students who only have to finish the master's dissertation with or without other first semester courses).

Second semester examination period

Before Monday June 6th 2023 at 16h00.

Resit examination period

Before Wednesday August 16th 2023 at 16h00.

Defence

First semester examination period: Monday January 30th 2023 up to and including Saturday February 4th 2023

Second semester examination period: Monday June 26th 2023 up to and including Saturday July 1st 2023

Resit examination period: Monday September 4th 2023 up to and including Saturday September 9th 2023

11. Registration master's dissertation subject

Students starting with the one year master's programmes public administration and management, economics, business administration, business economics, complementary studies in economics, complementary studies in business economics

- Apply for a subject in SharePoint: Tuesday October 25th 2022
- Apply for the dissertation defence in SharePoint and in Oasis: Tuesday April 18th 2023

Students starting with the two year master's programme business engineering

- Apply for a subject in SharePoint: Tuesday October 25th 2022

Students graduating in the two year master's programme business engineering (and submitting in 2022-2023)

- Apply for the dissertation defence in SharePoint and in Oasis: Tuesday April 18th 2023

Students starting with the personal learning path of one and a half year (and submitting in 2023-2024)

- Apply for a subject in SharePoint: Tuesday October 25th 2022

Students who have to pass the master's dissertation and can graduate after the first semester examination period

- Apply for the dissertation defence in SharePoint and in Oasis: Tuesday December 6th 2022

12. Academic year 2022-2023

September 21 st - September 23 rd 2022	Welcome Days
September 23 rd 2022	Start of the academic year 2022-2023
September 26 th 2022 – December 17 th 2022	12 weeks of first-term educational activities
November 1 st 2022	All Saints
November 2 nd 2022	All Souls
November 11 th 2022	Armistice
December 19 th – December 24 th 2022	1 week of catch-up activities
December 25 th 2022 – January 1 st 2023	Christmas holidays
December 26 th 2022 – January 7 th 2023	2 weeks of Christmas recess
January 9 th 2023 – February 4 th 2023	4 weeks of examination period
February 6 th 2023 – February 11 th 2023	Inter-term recess
February 13 th 2023 – April 1 st 2023	7 weeks of second-term educational activities
March 24 th 2023	Dies Natalis
April 3 rd 2023 – April 15 th 2023	2 weeks of Easter recess
April 10 th 2023	Easter Monday
April 17 th 2023 – May 20 th 2023	5 weeks of second-term educational activities
May 1 st 2023	Labour Day
May 18 th 2023 – May 19 th 2023	Ascension
May 22 nd 2023 – May 27 th 2023	1 week of catch-up activities
May 29 th 2023	Whit Monday
May 30 th 2023 – July 8 th 2023	6 weeks of examination period
July 10 th 2023 – August 19 th 2023	6 weeks of summer recess
July 11 th 2023	Celebration Flemish Community
July 17 th 2023 – July 20 th 2023	Summer recess
August 15 th 2023	Mary Assumption
August 21 st 2023 – September 16 th 2023	4 weeks of resit examination period
September 18 th 2023 – September 23 rd 2023	1 week of feedback on all examination periods
September 25 th 2023	Start academic year 2023-2024

13. Academic year 2022-2023 Master Business Economics (modular programme)

September 21 st - September 23 rd 2022	Welcome Days
September 26 th 2022	Start of the academic year 2022-2023
September 26 th 2022 – November 9 th 2022	7 weeks of educational activities and evaluation (block 1)
November 1 st 2022	All Saints
November 2 nd 2022	All Souls
November 10 th 2022 – November 12 th 2022	Break including Armistice
November 14 th 2022 – December 23 rd 2022	6 weeks of educational activities and evaluation (block 2)
November 25 th 2022	Deadline feedback and announcement results block 1
December 25 th 2022 – January 1 st 2023	Christmas holidays
December 26 th 2022 – January 7 th 2023	2 weeks of Christmas recess
January 9 th 2023 – February 4 th 2023	4 weeks of educational activities (master dissertation,...)
January 20 th 2023	Deadline feedback and announcement results block 2
February 6 th 2023 – February 11 th 2023	Inter-term recess
February 13 th 2023 – March 31 st 2023	7 weeks of educational activities and evaluation (block 3)
March 24 th 2023	Dies Natalis

April 3 rd 2023 – April 15 th 2023	2 weeks of Easter recess
April 10 th 2023	Easter Monday
April 17 th 2023 – May 26 th 2023	6 weeks of educational activities and evaluation (block 4)
April 21 st 2023	Deadline feedback and announcement results block 3
May 1 st 2023	Labour Day
May 18 th 2023 – May 19 th 2023	Ascension
May 30 th 2023 – July 8 th 2023	6 weeks of educational activities (master dissertation,...)
May 29 th 2023	Whit Monday
July 6 th 2023	Deadline feedback and announcement results block 4
July 11 th 2023	Celebration Flemish Community
July 17 th 2023 – July 20 th 2023	Summer recess
August 15 th 2023	Mary Assumption
August 21 st 2023 – September 16 th 2023	4 weeks of resit examination period
September 18 th 2023– September 23 rd 2023	1 week of feedback on all examination periods
September 25 th 2023	Start academic year 2023-2024